

MBA Class of 2022 Onboarding Checklist

**Only required items have a due date. All other items are highly recommended.*

Upon Admission	Required Due Date
1. Complete the Penn State Smeal MBA Enrollment Form	
2. Secure housing	June 26
3. Submit FAFSA for student aid (US students only)	June 26
4. Apply for I-20 (International students only)	June 26
March	
1. Upload professional photo	May 1
2. Edit Canvas profile & preferences	May 1
3. Complete Pre-Registration Activity Guide in LionPATH	May 1
4. Download Canvas App	
April	
5. Select AAB advisor preference	May 1
6. Resume first draft submission	May 1
7. Complete Personal Career Strategy	June 5
8. Review & research Pre-MBA Summer Events	
May	
9. Complete the Incoming Student Survey	June 5
10. View Cover Letter Reference Page	
11. View LinkedIn Profile webcasts	
12. View Value Bridge, Professional Attire and Pitch Webcast	
13. Review Student & Career Coach Expectations	
14. Upload a picture with your PSU T-shirt!	
June	
15. Resume second draft submission	June 8
16. Confirm health insurance and immunization requirements	July 31
17. Interview Streams	August 3
18. Accounting Pre-Work	August 17
19. View Interviewing, Video Interviewing, and Career Fair Strategies	
20. Building Accomplishments	
21. Review laptop specs and purchase laptop	
22. Register for NBMBA conference and hotel	
23. Purchase football tickets	
July	
24. Resume final submission	July 10
25. Statistics Pre-Work	September 4
26. Review Information on Nittany Lion Careers	
27. Review expenses and learn about billing	
28. Prepare for Orientation	
29. Purchase textbooks	
30. Arrive and settle in to State College	
a. Obtain PSU ID Card	
b. Open a bank account	
c. Register for parking	